

## **Patient Portal User Guide for Radiology Studies**

## How to access your X-rays/Reports:

Scan the QR code with your phone or visit <u>health.healow.com/PMP4U</u> from your computer.

1. Log into your eCW patient portal from your computer or a browser on your phone. Login by selecting "Using Mobile Phone" and entering the first name, last name, and DOB of the patient. A code will then be sent to your mobile phone for login. (Currently, this will not work on the Healow phone app.) It opens to the **Dashboard** page.



- 2. Click the Ambra Portal button at the bottom of your screen. This takes you to the Ambra Portal where you can view your X-rays and reports, download exam(s), and share exam(s). Note: The reports, download, and share functionalities listed below are not available via mobile phone and are only accessible via computer. For this reason, we strongly recommend sharing any imaging requested by follow-up providers from your computer prior to your appointment:
  - Images: used to launch the Ambra ProViewer, to view medical images (on mobile phone, once you have clicked the "images" icon, click "continue" at the bottom right corner of the screen to view the images)
  - Reports: a dropdown to view any reports on the study
  - **Download:** downloads the study, reports, and ProViewer in a zip file
  - Share: share a secure copy of the study with your provider via email





## Share

After you click "Share", as described on the previous page, this window will appear. "Message to recipient" is optional. Click the "Email" tab if necessary. Then carefully enter the email address of the person with whom you want to share your study. You are responsible for entering an accurate email address. Then click "Share Studies".

The recipient will recieve an email notification that you have shared your study with them. They must click the link in the email which will take them to our registration process. After they register they can log in and view your study. Note: If you share your study with someone, they will be able to share your study with others.

